



Property Surveyor

Systems Management Section

Starting Salary: £41,199 per annum incl. London Weighting Allowance

35 Hours per Week

UNISON Centre, London NW1

Ref: ORD/94

UNISON is seeking to recruit a Property Surveyor to be part of our national Property Team. The post is based in our award-winning headquarters complex in Central London but extensive regional travel will be required. The post holder will be responsible for day to day management of UNISON's freehold and leasehold regional property portfolio.

The role reports to the UNISON national Property Manager and entails organisation and management of planned and preventative maintenance, an oversight of regional health and safety arrangements including fire risk assessments, portable appliance testing, fixed wire testing, air and water monitoring and all other aspects of building management in line with our statutory obligations.

The post holder manages office relocation and refurbishment projects and will deal with rents, rates, service charges and other associated costs and will liaise with specialist property service providers (surveyors, solicitors, project managers, valuers etc) working on behalf of UNISON.

You'll need a minimum of 5 years knowledge and experience of property management, including experience of managing projects. You will also need an RICS /BIFM or similar qualification.

For further information and to apply, please visit www.unison.org.uk/jobs.

Please send 3 copies of the completed Application Form along with the Recruitment and Disability Form to Systems Management, Shauna McDonald, UNISON Centre, 130 Euston Road, London NW1 2AY quoting the ref: ORD/94

The closing date for completed application forms is 5pm on Friday 03 August 2018.

Interviews will be held on 22 August 2018.

UNISON is a dynamic, progressive union, committed to equality. We encourage men and women of all ages, Black and minority ethnic groups, disabled people, lesbian, gay, bisexual and transgender people to work with us.